



RMP Parent Leadership Team Aligned Partner Grant

REQUEST FOR INFORMATION (RFI)

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The RMP Parent Leadership Team (PLT), in partnership with Community Center for Education Results (CCER), unite to pursue equitable change and sustainable partnership for family engagement with the City of Seattle’s Department of Education and Early Learning (DEEL) and their Equitable Communities Initiative (ECI).

This [organized group of Parent Leaders](#) has co-designed a granting process with existing [Aligned Partner volunteers](#), to award \$1.1M to the community. The overall goal is to enhance authentic family engagement by promoting & deepening existing work in the Road Map Project Region. The PLT is looking to fund ‘Aligned Partners’ that collaborate with families and communities to advance educational equity, close opportunity gaps, and build a better economic future for students; and increase connections between schools and communities of color.

How do you know if you are an ‘Aligned Partner’?

Step # 1

Does your work align to any of the following ECI focus areas? Can you articulate and provide evidence for how you are achieving the desirable outcomes connected to the focus area(s) of your choosing?

ECI Focus Areas	ECI Outcomes
Learning	Enhance the capacity of BIPOC families and school staff to collaborate with one another to support student learning.
Relational	Foster a respectful and trusting relationship between home and school.
Developmental	Empower and enable families to be confident, active, knowledgeable, and informed stakeholders in the transformation of their schools and neighborhoods.
Collective/Collaborative	Create learning environments that foster peer learning and communications networks among families and school staff.
Interactive	Provide formal and informal opportunities for families and school staff to demonstrate skills and tools they have learned and receive feedback and coaching from each other, peers, and facilitators.



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Step # 2

Based on what the PLT is hearing from youth and families, they have determined two priority areas for scope of work. They have also identified healthy practice youth and families want to see embedded in the “how” or process of family engagement programming.

Does your work amplify family voice or meet basic needs concerns? Have you operationalized any of the following things families say they would like to see?

Amplify Family Voice

- Sharing Data with Families
- Elevating Leaders of Color to Positional Authority
- Leveraging Healthy Community Network to bring Families of Color Closer to Decision Making
- Hearing From Community Authentically
- Leading from Historical Knowledge of Local Context

Basic Needs

- Have a Strong Focus (clearly defined and foundational to all practice) on Diversity Equity & Inclusion
- Providing Access to Mental Health Resources
- Connection to Service in Schools

If you feel strongly aligned to the first two steps of consideration, congratulations, you qualify as an aligned partner! We invite you to read on to determine eligibility and learn how to apply!

Application Submission Requirements

The PLT is looking for grassroots organizations who are operating in one or more of the ECI focus areas and outcomes. Only 3-5 CBOs will be selected to ensure quality investment opportunities. This grant will distribute family support and engagement funding directly to CBO’s providing service in Seattle on behalf of:

- Immigrant/refugee families
- Black, Indigenous, and families of Color (BIPOC)
- Authentic youth leadership development or working directly with youth



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Minimum Required Eligibility

- Must be licensed and doing business in the State of WA
- All WA state-licensed community-based entities may apply (Non-profits, LLC, Sole Proprietor, etc.)
- Be prepared to provide a current Federal Tax ID/EIN Number
- Applicants can apply in partnership with a school building or fiscal sponsor
- Youth Groups Insurance (for CBO's working in direct physical contact with underage youth)

[Intent to apply](#) must be received by **October 13, 2023**, for full grant application to be eligible. All grant applications must be received no later than **November 3, 2023**, for consideration in the selection process. The estimated funding for each awardee depends on the budget proposal and scope of work (SOW) provided by applicant. The proposed amount is not guaranteed if the applicant is selected as a grantee.

Selection Process

1. All applications will go through a review process by the PLT Governing Body. Qualified candidates will be contacted by preferred method to schedule an interview with the Community Review Committee (Three Parent Leaders, two existing Aligned Partners, and City of Seattle Community Leaders).
2. The Community Review Committee will utilize a [co-designed scoring rubric](#) to measure minimum eligibility with weighted priority to the funding criteria; that will be shared prior to selection process for applicants to review and consider.
3. Applicants that are selected to schedule an interview with the Community Review Committee will receive feedback regardless of awarded funding determination. Applicants who do not meet the qualifications will be notified in writing via email.
4. Final selection will be made in **December 2023** and public announcement of awardees will be placed on our PLT webpage in **January 2024**.

Please Note: Applicants do not have to meet all of the PLT funding criteria. The PLT is offering a menu of community centered priorities, to provide applicants with the chance to champion their proposed SOW,



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in a way that honors the unique qualification of their existing efforts. If applicants can identify the specific ways that they are already adhering to what the PLT has determined to be top priority for families, chances of receiving funding will increase.

This is also an opening to self-access. If applicants identify potential areas of growth, the PLT and CCER are ready to support the ongoing development of their newly awarded 'Aligned Partners'.

RMP Parent Leadership Team Aligned Partner Grant Application Timeline

- ❖ [Intent to Apply](#): **October 13**
- ❖ [Application Due](#): **November 3**
- ❖ Review Process: **November 6 – November 30**
- ❖ Finalist Interviews: **December 4-8**
- ❖ Awardees Notified: **December 20**

Proposal and Scope of Work

Summary of Background

Please provide the following information:

- Name of Organization
- Name of Organization Representative
- Address (physical/web)
- Contact Information (and preferred method of communication) Define Seattle youth/family impact: geographic location, school partnership, district partnership, etc.
- Description of CBO in terms of size, staff demographics, range and types of services offered, and demographics of population/clients served.
- Organization chart and resumes showing key personnel that would provide services to Community Center for Education Results

Prompt 1: Please share one (1) initiative or program with us that you are working on that aligns to the ECI Focus Areas and Outcomes and that achieves these outcomes through:



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- Sharing Data with Families
- Have a Strong Focus (clearly defined and foundational to all practice) on Diversity Equity & Inclusion
- Elevating Leaders of Color to Positional Authority
- Leveraging Healthy Community Network to bring Families of Color Closer to Decision Making
- Hearing From Community Authentically
- Describe your organization's history and track record of providing services for which you are requesting funding and describe how your organization meets the minimum required eligibility listed above.

Prompt 2: The PLT has designed this granting process to address two focus areas – access to basic needs and amplified family voice – please describe the problem that your organization seeks to address:

- Nature of the problem (e.g., Lack of mental health resources, increasing need of mental health services among a particular population)
- Prevalence of the problem and supporting data (e.g., 70% of young people in our community report struggling with anxiety and depression)
- Describe who is impacted by the problem (please include any information about disproportionate impact on communities of color)

Prompt 3: Provide a summary of:

- Activities and work to be completed
- Timeline

Prompt 4: Describe your data collection protocols for the ECI focus area outcomes:

- How are you collecting data or what support you would need to collect better data?
- Provide evidence of established track record for providing services and/or deliverables that are in alignment with your understanding of the goals and minimum required eligibility.

Prompt 5: Consider what may need to change inside your organization (e.g., new capacities) to offer these resources/services (vs. what may shift for families). Be prepared to share the degree to which your work will primarily focus on young people, families, and educators.



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Grant Period

The term of the grant will be eligible to renew automatically for successive periods of one (1) year each over a period of three (3) years.

Reporting Requirements

Participatory

Awardees of this grant funding will accept the invitation to work alongside the PLT as an Aligned Partner (AP). Participation in collective meetings and quarterly check-ins will be, in part, how reporting is satisfied.

Evaluation

As part of an external evaluation, awarded CBO's will be expected to participate in focus groups with other CBO's to reflect on their experiences and share organizational goals and practices. Other requirements include data reporting and document sharing (e.g., proposal, plans, etc.) to assess how insights from families inform the design and implementation of CBO's training and service. Finally, in the interest of examining the impact of the grant at the community level, external evaluators will sample from CBO participants for a family focus group and survey. CBO's will be asked to support outreach and data collection with families.

Financial Reporting

Awardee will maintain complete and accurate records documenting all costs incurred in performing the approved Scope of Work, including but not limited to properly executed payrolls, time records, invoices, vouchers, records of service delivery or other official documentation. While the documented costs shall not change the awarded grant amount, PLT, in conjunction with CCER, may request the records for purposes of determining program efficiency.

Annual Reporting



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An annual report will be due at the end of each annual contract period and the Grantee will be compensated according to the submission and approval of deliverables throughout the contract term.

Budget Proposal

Using the [budget template](#) provided, please submit an estimated budget proposal for this funding opportunity.

Contact Information

All questions and/or inquiries regarding the RMP Parent Leadership Team Aligned Partner Grant Application process should be directed to:

Community Center for Education Results

Attn: Tiesha Clark, Director of Family & Community Engagement

707 S. Grady Way, Suite 600

Renton, WA 98057

Email: tclark@ccedresults.org